



5 February 2020

[REDACTED]

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request 40 2019

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 27 January 2020, asked for the following information:

- What First Aid Training and Mental Health Training, if any, do you provide to your staff?
- The current provider of First Aid Training and Mental Health Training to your staff and contract expiry date
- The name of the person responsible at your organisation for First Aid Training and Mental Health Training

My response is as follows:

- What First Aid Training and Mental Health Training, if any, do you provide to your staff?
We provide HSE First Aid at Work Training to the First Aiders we have identified as required by our locations and activities. This includes requalification Courses and an annual online refresher. In the last 12 months we have provided Mental Health First Aider Training to a group of colleagues from across the Business.
- The current provider of First Aid Training and Mental Health Training to your staff and contract expiry date.
We do not currently have a contract in place for First Aid Training or Mental Health Training.
- The name of the person responsible at your organisation for First Aid Training and Mental Health Training
CITB's Learning and Development Manager, currently Mark Fuller.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PE2 8TY or email adrian.beckingham@citb.co.uk.



If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Jonathan Francis
Information Risk & Data Governance Manager