

## GD04 Handover certificate

This is a type of handover certificate that could be used. Employers could also consider a form of handover certificate that meets the requirements of the Work at Height Regulations schedule for the inspection requirement before first use.

<b>Company name</b>		<b>Project title</b>				
<b>Location</b>		<b>Contract no.</b>				
<b>Scaffolding - handing over certificate</b>						
<b>To (contractor)</b>						
<b>Date</b>		<b>Time</b>				
<b>Description of scaffold or section of scaffold handed over</b>						
<b>Drawing no. (where applicable)</b>						
<b>Scaffolding, as described above, has now been completed and complies with the Work at Height Regulations and current standards. It is structurally sound and should only be used and loaded in accordance with our quotation number</b>						
<b>Use only for</b>						
<b>Loading to be</b>		<b>working lifts with distributed load of</b>	<b>(kN/M<sup>2</sup> lbs/ft<sup>2</sup> per lift)</b>			
<p>The detailed requirements of the regulations with regard to guard-rails, working platforms, toe-boards, bracing and ties have been complied with.</p> <p>In order to comply with the regulations, this scaffold must be inspected before being taken into use for the first time, at regular intervals not exceeding seven days since the last inspection, after any event likely to have jeopardised the safety of the scaffold and after any substantial addition, dismantling or other alteration. Particulars of each inspection must be recorded in a report of inspection.</p>						
<b>This scaffold has been designed to take tarpaulin sheets (or other windsails)</b>			<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> </table>	Yes	No	N/A
Yes	No	N/A				
<b>Scaffold contractor</b>						
<b>Name</b>		<b>Position</b>				
		<b>Signature</b>				
		<b>Date</b>				
<b>Certificate received on behalf of the contractor</b>						
<b>Name</b>		<b>Position</b>				
		<b>Signature</b>				
		<b>Date</b>				