31 May 2019

**CITB**
**Head Office**
**Bircham Newton**
**Kings Lynn**
**Norfolk**
**PE31 6RH**

**Email: information.governance@citb.co.uk**
**www.citb.co.uk**

Dear

**Freedom of Information Request 01 2019**

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). In your email, dated 1 May 2019, you asked:

1. How many Blue Skills cards have been issued by CSCS that are in date?
2. How many holders of a Blue Skills card issued by CSCS do not have an NVQ?
3. How many Blue Skills cards have been issued by CISRS that are in date?
4. How many holders of a Blue Skills card issued by CISRS do not have an NVQ?

My answers are as follows:

As CITB acts as a service provider undertaken through a service contract for the organisations within your request, this information is not held by CITB for its purpose under the Industrial Training Act and therefore is not held as defined in the Freedom of Information Act 2000. We are therefore unable to respond to your request.

We do however hold some recorded information within our CITB systems, however this is not about a given competency card but at occupational level. I would be happy to explain this further if you wish.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Bircham Newton, King's Lynn, Norfolk, PE31 6RH or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: https://ico.org.uk/

Yours sincerely

Rachel Brooks
Information Risk & Data Governance Manager